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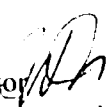
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October 27, 2011

TO: Each Health Deputy

FROM: John Viernes, Jr., Director 
Substance Abuse Prevention and Control

SUBJECT: **EXTENSION OF EXISTING PREVENTION AGREEMENTS PENDING
COMPLETION OF COMPETITIVE SOLICITATION**

This is to inform you that the Department of Public Health (DPH), Substance Abuse Prevention and Control (SAPC) will possibly seek approval from the Board of Supervisors to extend the term of existing Alcohol and Other Drug Prevention Agreements with various agencies, effective January 1, 2012 through March 31, 2012, for the continued provision of prevention services countywide in order to complete the protest review process associated with the competitive solicitation. The Department expects that the successor Agreements will be approved and implemented prior to March 31, 2012.

On October 8, 2010, DPH released a Request for Proposals (RFP) for Alcohol and Other Drug Prevention Services (AODPS) for Environmental Prevention Strategies (EPS) and Community Prevention Services (CPS).

On December 20, 2010, 19 agencies submitted proposals for AODPS-EPS and 48 for AODPS-CPS. Three AODPS-EPS proposals and seven AODPS-CPS proposals were submitted late. On June 20, 2011, SAPC staff informed 39 agencies (seven agencies for AODPS-EPS and 32 for AODPS-CPS) that they received passing scores. The remaining 15 AODPS-EPS proposers and 23 AODPS-CPS proposers, including those proposers who submitted a late response, were informed they did not pass the minimum criteria review, or their score was not high enough.

On June 7, 2011, your Board approved extension of the current AODPS agreements on a month-to-month basis for a period of six months effective July 1, 2011 through December 31, 2011, to allow for the completion of the RFP selection process. An extension was required due to delays created by: 1) the large number of proposals received and 2) the time needed to find additional evaluators and to operate within their work schedule as volunteers.

On August 24, 2011, DPH provided information to the five proposers who had requested a Proposed Contractor Selection Review (PCSR) based on their scores. Three of the five proposers provided their PCSR response. On September 20, 2011, DPH provided their PCSR findings to the agencies, declaring that their PCSR claims were without merit. On September 29, 2011, one agency appealed the decision and requested their appeal be elevated to a County Review Panel (CRP). The requested extension will allow time for the County panel to complete review, which is estimated to be completed by March 2012.

Additionally, DPH-SAPC is requesting Board approval of month-to-month extensions for up to three months through June 30, 2012 only if the protest process is not completed or if the timeframes for the transition of services to the new Agreements is delayed. In keeping with the current County mandatory contracting requirements, the contractors will continue with the same rates, terms, and conditions for the proposed three-month extension period.

Approval of the recommended actions will allow for the continued provision of countywide prevention services in order to complete the protest process associated with the awarding of successor agreements.

If you have any questions or would like additional information, please let me know.

JV:amh

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